



## Elder's Mills Public School

*Soaring on Wings of Character, Community and Diversity*

120 Napa Valley Avenue, Woodbridge, ON L4H 1L1

Phone: 905-893-1631; 647-795-7705

Email: [elders.mills.ps@yrdsb.ca](mailto:elders.mills.ps@yrdsb.ca)

Friday, October 27, 2023

Dear Elder's Mills Families,

Progress Report Conferences will be held at the school on Thursday, November 16th and Friday, November 17th. You will have an opportunity to meet with your child's teacher in person, and learn more about the classroom. Edsby is the online tool supported for scheduling elementary interviews/conferences. Families will receive an invitation to sign up for a meeting time once the schedules are available.

[Edsby](#) is a cloud-based platform that lets families easily reserve times to meet with your child(ren)'s teachers. YRDSB in partnership with Edsby have created a secure platform that protects the privacy of information for families.

Families that already have an Edsby account may use their previously created account. The username is the full email address that is on file at your child(ren)'s home school and the password is the one created at activation. If you have forgotten your password, you can find [resources on the Board website](#) to help, including how to reset your password.

Families who **do not have** an Edsby account will need to create one to access the online appointment scheduler for their child's teachers for Parents' Night. **An up-to-date and valid email address must be provided to your child's home school.** For help creating an Edsby account, [instructions can be found on the Board website](#). An email from York Region District School Board with instructions on how to create an Edsby account will be sent to your email inbox. If you do not receive the email, please check your junk mail folder to ensure you do not miss this opportunity.

If you have any questions about this process please contact our main office for support.

If you have any challenges with meeting in-person on the scheduled days, please contact your child's teacher.

For help signing up for Parent-Teacher interviews, please visit [our board website](#).



## Important Timelines

October 27- November 3	Parents/guardians to create Edsby accounts if they don't already have one.
November 7 - 14	Parents' Night schedule opens for booking. Log into your Edsby account. An invitation to book appointments will be sent to your Edsby account and a notification to your email. Instructions for signing up for interview slots are found <a href="#">here</a> .
November 14	Interview Scheduler closes at 4:00 p.m.
<b>November 16 - 17</b>	<b>Progress Report Card Conferences</b>

Your partners in education,

*Eugenia Korinis*

Eugenia Korinis  
Principal

*Ayesha Mondal*

Ayesha Mondal  
Vice-Principal